



# Leander (Kingston) Sea Scout Group

Headquarters: 92 Lower Ham Road, Kingston upon Thames

Scout Registration No.5969 — RN No 30  
Reg. Charity No.290029



## Setting up subscriptions and Gift Aid

Leander Subscriptions are £18 per month for each child, for 12 months per year. Please set up a standing order with your bank (most people do this online) to pay £18 monthly **on the first day of the month**. In order for us to identify the incoming subs, you need to include the reference number which will be given to you by the section leader. You might include your child's surname to make it even easier: e.g. SMITH-6789

Payee: Leander Sea Scouts  
Sort-code: 20-46-73  
Account number: 70587443  
Reference: include the number supplied

Beaver/Cub/Scout/Explorer name: .....

I confirm that I have set up the standing order

## Gift Aid declaration

HMRC regards Membership Subscriptions as donations and Leander can claim gift aid on these. We can also claim Gift Aid on money donated for sponsored events. Your address and full name are needed to identify you as a current UK taxpayer. This declaration must be completed by the person who will be making the payments. In order to Gift Aid your donations you must tick the box below:

I want to Gift Aid any donations I make in the future or have made in the past four years to Leander Sea Scouts.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

My Details Title ..... Forenames .....

Surname .....

Full Home address .....

.....

Postcode .....Date .....

Please notify Leander if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.